

ARTEM KOLIADYNS'KYJ

PROJECT MANAGER, TEAM LEAD

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PROFESSIONAL SUMMARY

- **9 YEARS OF EXPERIENCE IN PROJECT AND TEAM MANAGEMENT.** Teams with a total size of up to 30 people.
 - **OVER 250 COMPLETED PROJECTS** in construction, architecture, design, and art.
 - **MORE THAN 15 YEARS OF EXPERIENCE** in construction, architecture, design, and art.
- At the time of resume submission, undergoing preparation for **PMP CERTIFICATION**.

MANAGEMENT EXPERIENCE

- **Founder and CEO** | Design Family (Chernivtsi, Ukraine 2015 - 2023).
Roles: CEO, Project manager, Team Leader, Principal Concept Designer and Architectural Designer.
- **Project management and team leading consultant** | Freelance (2023 - present).
Assisted more than 30 private companies in streamlining internal team processes (communication, delegation, gamification of processes, etc.).
- **Professional results:** over 150 completed projects in Ukraine (residential and public building construction, interior design, and landscape design); over 60 completed projects worldwide (residential building designs, interior design, and landscape design); over 50 completed art projects worldwide in different fields.

STRENGTHS: Personal organization, forming clear tasks and criteria, performance monitoring.

HARD SKILLS

Project management

- Preparation, organization, and conducting meetings with clients.
- Formulating the outcome of the meeting and transforming it into clear criteria for the successful completion of the project.
- Planning each stage of the project and allocating tasks among team members.
- Risk management and constant, timely monitoring of each project stage to ensure actions align with assigned tasks.
- Automation of routine processes and development of corporate standards.

Team leading

- Delegation and control of task reception and correct understanding of assigned tasks.
- Ensuring that colleagues have all the necessary information to complete the task without obstacles, by the assignment.
- Monitoring the work time planning of each team member and making timely joint adjustments to the schedule.
- Supervising the delivery of results and conducting a quality check.

SOFT SKILLS

- Strict adherence to hierarchy and job descriptions.
- Experience in resolving conflicts of varying levels and complexity, both within the team and with clients.
- Supervision and establishment of productive communication within the team, as well as between team members and the client or their representatives.
- Empathy and assistance to colleagues in enhancing their professional qualities and skills.

OTHER PROFESSIONAL EXPERIENCE

Sketching and self-management teacher | 2019 - present.

Architect and designer | Nova (New York, USA 2024 - present) | Archimatika (Kyiv, Ukraine 2007 - 2010), Arka-S (Chernivtsi, Ukraine 2004 - 2007).

Generating concepts and ideas, architectural projects, and design projects; implementation of design projects, construction, and reconstruction management; control and prompt resolution of emerging complications, creating architectural projects at all stages; graphic design for presentation materials; collaboration with subcontracting organizations and individual specialists; supervision and support.

Graphic designer, artist | Freelance (Chernivtsi, Ukraine 2010 - present).

Product backlog creation; product creation and post-service; online and offline stakeholders management; collaboration and cooperation.

OTHER PROFESSIONAL SKILLS

Building codes, rules and laws in construction, architecture, design, and art.

Drawing and sketching Drawing, sketching, painting, digital bitmap and vector art, graphic design.

Software Jira, Miro, Worksection, GanttPro, Coggle, Google Calendar, Google Docs., Google Chat, Google Drive and iCloud, Zoom and Google Meet; Rhinoceros, 3ds Max, Sketchup, Archicad, Revit, Corona Render, Vray, Enscape, Adobe Photoshop, Adobe Lightroom, Adobe Illustrator, Procreate, Adobe Indesign, Morpholio trace, Concepts.

Languages Ukrainian (native) | russian (fluent) | english (B1+) | polish (A2) | french (A1).

EDUCATION

Bachelor of Architecture and Design | PSACEA (Dnipro, Ukraine 2007 - 2010).

(Prydniprovsk State Academy of Civil Engineering and Architecture).

Architect | Chernivtsi Polytechnic School (Chernivtsi, Ukraine 2000 - 2004).

Fine art | M.F. Tkachuk Chernivtsi Studio of Fine Arts (Chernivtsi, Ukraine 1994 - 1998).

HOBBIES AND INTERESTS

Drawing, sculpture, behavioral psychology, dog training, hand-to-hand combat, kettlebell sport, extreme tourism, harmonica playing, cooking.

* I agree to the processing of personal data provided in this document for realizing the recruitment process under the Personal Data Protection Act of 10 May 2018 (Journal of Laws 2018, item 1000) and in agreement with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons about the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).